

**HOLLYWOOD LUTHERAN CHURCH
CONGREGATIONAL MEETING PART I
AGENDA
DECEMBER 18, 2022**

- I. **Call to Order:** President Ted Goulet called meeting to order at 11:30 am. A quorum was established.
- II. **Roll Call:** Officers: Ted Goulet, Cherie Magnus, Fred Curley, Phyllis Lundine, Jaffa Castañeda Carrera, Julia Morales. Congregation Members: Janet Weber, David Conrad, Raoul Tapia, Cecelia Ortega, Andrew Infinger, Tracy Williams, Joan Riedell (Google), Karla & Bill Richards (Zoom), and Pastor Ed Ramirez.
- III. **Devotion:** Pastor Ed Ramirez
- IV. **Minutes:** Available via internet and read by some. Orally reviewed by Secretary and approved provisionally.
- V. **Pastor's Report:** None
- VI. **President's Report:** Presented current list of council members. All officers consented to serving an additional year. Adore LA members Jaffa Castañeda Carrera and Julia Morales willing to serve through 2023. Nomination and election of new members planned for next congregation meeting.
- VII. **Treasurer's Report:** Budget reviewed. Recommendation by Phyllis Lundine to consider allowing congregation member to serve on budget committee in order to share responsibility for developing policies relating to management of costs. Will keep this in mind for future.
- VIII. **New Business:** Introduction of Pastor Tracy Williams who is part of candidacy program of the Synod and assistant to the Bishop. Pr. Williams, Pastor Ed and the candidacy committee met recently and it was determined that Pastor Ed Ramirez be relieved of current assignment at HLC in order to take some time to establish compliance with candidacy and academic requirements. Effective date of this change in status will be January 1st, 2023. Provision of temporary pastoral coverage will be the responsibility of Pastor Toni Castañeda Carrera and Pastor Tracy Williams. Any available candidate will be introduced to current President (President Ted Goulet) for approval. It is also understood that Pastor Ed Ramirez will no longer be available to lead Adore LA gatherings. Jaffa Castañeda Carrera stated that this group will be prepare to continue independently with help of lay leader. Oline can be conducted by such individuals at the discretion of the Bishop. There are to be ongoing meetings between Adore LA and HLC in order to determine the manner in which lay leaders are to be utilized in the future.
- IX. **Closing Devotionael:** Pastor Tracy Williams
- X. **Next Meeting:** (Congregational, Part II) January 22, 2023
- XI. **Adjournment:** The meeting was adjourned at 12:26 pm.

Respectfully submitted by
Phyllis Lundine, Council Secretary

**HOLLYWOOD LUTHERAN CHURCH
CONGREGATIONAL MEETING PART II
AGENDA
JANUARY 22, 2023**

- I. **Call to Order:** President Ted Goulet

- II. **Roll Call:** Secretary Phyllis Lundine

- III. **Devotion:**

- IV. **President's Report:** Ted Goulet

- V. **Minutes:** Minutes from December

- VI. **Purpose of this meeting is to:**
 - a. .
 - b. .
 - c. .

- VII. **Old Business:**

- VIII. **Adjournment:**



HOLLYWOOD LUTHERAN CHURCH

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HOLLYWOOD LUTHERAN CHURCH
PRESIDENT'S ANNUAL REPORT
JANUARY 15TH, 2023

In March the church held workshops to open up better communication among ourselves. We discussed our Mission Statement, our business practices and services.

Through the year 2022 Hollywood Lutheran Church attempted to provide additional services to the community. We contacted various local agencies to provide First Aide Classes, to have the campus evaluated as an emergency center. Due to limited resources, we were not able to accomplish these goals.

We purchased a new telephone system, scanner/printer in order to save money over the long term.

We reviewed the security system and have updated our Response Agreement with Post Patrol. We have also improved the campus night time lighting system.

Due to a infestation problem, we have replaced our longstanding pest control company due to what we considered as their complacency. This new contract with Orkin Pest Control began this month (January).

Due to recent rain storms we have experienced some damage to the roofs. Our budget does not allow us to do more than patching of the facility's roofs and clean up any interior area.

Respectfully Submitted,
Ted Goulet, 2022 President
Hollywood Lutheran Church Council

HOLLYWOOD LUTHERAN CHURCH
TREASURER'S ANNUAL REPORT
DECEMBER 2022

As we have been doing for many years, we continue to operate at a substantial deficit. We are currently using the proceeds from last year's bungalow sale to meet the shortfall in our operating expenses, which came to \$125,514 in 2022. Our combined bank and investment accounts total \$655,833.

We continue to face the challenge of eradicating our deficit before running out of cash. We do have sufficient reserves to keep us going for several years to come. I urge us all to move forward with a renewed spirit of commitment and faith, as well as thankfulness that we are able to continue to serve the congregation and community despite the many challenges we face. Thank you and God Bless.

Fred Curley, 2022 Treasurer
Hollywood Lutheran Church Council

**HOLLYWOOD LUTHERAN CHURCH
ANNUAL BUDGET SHEET
JANUARY 2023**

Balance Sheet	Dec 31 2022
ASSETS	
Current Assets	
Checking/Savings	
1015 - General Account	1,662.72
1020 - Mission Plus (Designated Funds)	487,592.16
Total Checking/Savings	489,254.88
Other Current Assets	
1070 - Thrivent Mission Endowment Fnd	176,577.99
Total Other Current Assets	176,577.99
Total Current Assets	665,832.87
Fixed Assets	
1310 - Building	1,466,000.00
1320 - Equipment	190,000.00
1330 - Furniture	1,955.00
1340 - Education Building	228,000.00
1350 - Other Real Estate	44,000.00
Total Fixed Assets	1,929,955.00
TOTAL ASSETS	2,595,787.87
LIABILITIES & EQUITY	
Equity	
3000 - Opening Fund Balance	1,214,138.27
3500 - Designated Funds	
3504 - Capital Imp/Rep	1,610.37
3512 - Susan Tapia Music Ministry	495.15
3513 - Columbarium Fund	84.75
3514 - Ken Noernberg Bequest	
3514-A - Noernberg Bequest Tithe Account	31,430.69
Total 3514 - Ken Noernberg Bequest	31,430.69
3515 - David Chierichetti Estate	10,449.90
3524 - Flowers	113.30
3526 - Organ Fund	5.73
3527 - Sound/Video Systems	745.77
3529 - Hollywood Call Back	154.71
3531 - Mariposa Prison Ministry	213.80
3540 - Pastor's Discretionary Equity	1,589.89
3542 - Food Pantry	-4,824.80
3543 - Bluthner Piano Fund	6,555.89
3544 - Bungalo Sale	438,967.01
Total 3500 - Designated Funds	487,592.16
3600 - Thrivent Mission Endowment Fund	176,577.99
3900 - Retained Earnings	876,151.80
Net Income	-158,672.35
Total Equity	2,595,787.87
TOTAL LIABILITIES & EQUITY	2,595,787.87

Profit & Loss - Budget Report (condensed)	2022
	Totals
Ordinary Income/Expense	
Income	
5000 - Offerings	33,177.00
5100 - Facility Share Costs	117,667.00
5200 - Miscellaneous Income	3,154.62
5400 - Pastoral Acts	0.00
5700 - Fund Distributions to Gen Acct	109,241.44
5800 - Designated Fund Income	40,157.42
5900 - Mission Endowment Fund Gain	27,240.28
Total Income	330,637.76
Gross Profit	
330,637.76	
Expense	
6000 - Benevolence	3,196.00
6100 - Ministry Areas	2,329.98
6200 - Payroll & Benefits	189,565.07
6300 - Administration	4,847.83
6400 - Facility Expense	67,119.33
6800 - Designated Fund Expenses	161,853.04
6900 - Mission Endowment Fund Decline	60,398.86
Total Expense	489,310.11
Net Ordinary Income	-158,672.35
Net Income	-158,672.35
Net Inc. not including MEF investment decline	-125,513.77

(expanded profit & loss report available upon request)

**HOLLYWOOD LUTHERAN CHURCH
SECRETARY'S ANNUAL REPORT
DECEMBER 2022**

During this time the Council of Hollywood Lutheran Church met each month on the second Sunday. If anyone requested to be included via web (example: Zoom or Google) it was made possible. Meetings were held in the Sanctuary or Hoick Hall after Sunday worship service. Several motions were made during the year. All these motions were seconded and passed.

Members of 2022 Council

Edgardo Ramirez	Pastor
Ted Goulet	President
Cherie Magnus	Vice President
Phyllis Lundine	Secretary
Fred Curley	Treasurer

Members at large 2022

Jaffa Castañeda Carrera
Julia Morales
Kevin Elam

Council Officers 2022

Ted Goulet	President
Cherie Magnus	Vice President
Phyllis Lundine	Secretary
Fred Curley	Treasurer

ANNUAL CONGREGATIONAL (1-2) MEETINGS:

December 18, 2022 – 1st Meeting

January 22, 2023 – 2nd Meeting

Council members will be chosen at the second meeting.

Respectfully submitted by,

Phyllis Lundine, 2022 Secretary
Hollywood Lutheran Church Council

HOLLYWOOD LUTHERAN CHURCH
PROPERTY COMMITTEE ANNUAL REPORT
DECEMBER 2022

Our church property requires our continued attention. Whether we are making needed (sometimes emergency) repairs or making quality improvements.

During 2022 we accomplished the following:

1. Hoick Hall (our refreshment/meeting room) was painted and new vinyl-tile flooring installed.
2. New flooring was installed in: Upstairs hallway, church narthex, all-gender restrooms (previously known as the “Ladies” restrooms) upstairs & downstairs. Our all-gender restroom downstairs was totally renovated with 2 new (higher) toilets, a new modern, large sink with motion detector fixtures. A new vinyl-tile floor, walls & partitions were re-conditioned & painted. And a large mirror was installed.
3. For added Security, we installed new outdoor (strategically placed) lights.
4. Our commercial size kitchen stove/range was repaired and re-conditioned, which has made it safer & fully functional.
5. Our church library was totally re-organized- A BIG THANKS TO JOAN RIEDELL Joan spent many hours doing this labor intensive work. Also, our library was entirely painted & new vinyl-floor tile was installed.
6. Church garden 2022 - summer season garden bed improvement and vegetable harvest.

Planned Property Projects for 2023:

1. MUSIC ROOM painted from floor to ceiling and new vinyl -tile flooring.
2. Additional patching of sanctuary roof.
3. Install new roof covering (shingles) on all courtyard buildings.
4. Improve the flower bed along the front wall of our church.

All of the repairs and improvements noted above were performed by one person, our Sexton, Abilio Salguero. We have been extremely fortunate to have Abilio on our staff. Also, helping to make our church clean & tidy is David Conrad. Many visitors remark about how really good our church looks! THANK YOU, DAVID!

WANTED: After our Music Room is re-conditioned, we will need some help. Help to re-organize our entire Music Room; in other words, what should go here & what should go there. If you are interested in helping with this re-organizing, please contact Ted Goulet. All volunteering is appreciated!

Report respectfully submitted by:
Bill Richards & Andrew Infinger 2022 Property Committee

HOLLYWOOD LUTHERAN CHURCH
FOOD PANTRY REPORT
DECEMBER 31, 2022

The mission of the Hollywood Lutheran Church Food Pantry ministry is to help those in the community with food insecurity. We do this by providing self-stable canned goods along with fresh fruits and vegetables, when available, and a protein source such as chicken thighs or fish sticks at no cost to the client.

This service is provided with no questions asked relating to the client's level of income or housing status.

The Food Pantry is open weekly, every Wednesday from 10:30 AM to 1:00 PM. And has distributed approximately \$90,000 worth of food for free to our clients during the past year.

As we have no budget, it is my goal to spend as little as possible to attain the above goals.

This could not have been accomplished without the hard work of Tom Scott, our Food Pantry Coordinator and his staff of volunteers. We thank Art Snyder (who manages the line of incoming clients), Arpy (who helps with the language issues with our Russian clients), Leslie, Doreen and Ena (who help with the setup) Mary Frances (who make great signs telling the client how much of an item they may have) and Tricia (who stays until closing and helps putting things away), lastly Brian Anderson who has recently joined to help out. All the volunteers also help with the distribution of the food.

On our delivery days Bianca, Pastor Ed and Abilio help receive the load and put it away.

Even though Covid19 is no longer a major issue, we require all clients and staff to wear masks and to maintain social distancing.

Currently we serve about 140 families per week. This translates to feeding about 490 people. This is our average, meaning that our numbers rise and fall from week to week.

As Food Pantry Coordinator, it is my hope that, with God's blessing, we can keep this momentum going for the next year. While I don't wish to see our number of clients increase, we will do our best to see that everyone who comes to us for assistance is served.

Should anyone wish to volunteer time, food or other resources to the Food Pantry, please contact Tom Scott or Bianca in the office for information on how you can best help.

Sincerely,

Tom Scott, Food Pantry Coordinator
Hollywood Lutheran Church

HOLLYWOOD LUTHERAN CHURCH
MARIPOSA MINISTRY ANNUAL REPORT
JANUARY 2023

The Mariposa Ministry started the year of 2022 with 116 prisoners. By the end of 2022 there were a total of 105 prisoners on the master list. This reduction in the number of prisoners on the active list resulted from those on the list that had been paroled.

There are twelve volunteers that write letters.

I checked the letters sent from the prisoners and their return address and compares it to the address listed on the master list. If it was different, the address was changes on the master list and the envelope list.

Each month a copy of the Master List is made and each CDC# (California Department of Corrections #) is checked to see if that prisoner has paroled or moved to another prison in California. If paroled they are removed from the list, if they have moved their address is changes on the master list and envelope list.

In December 2022 a letter was created for the holiday season and mailed along with 5 Christmas cards, 5 enveloped and 5 stamps to each prisoner. These were stuffed in another bigger envelope and stamped with six stamps and then mailed.

If you have any questions or comments, please do not hesitate to let me know.

Respectfully submitted by,
David Conrad, 2022 Mariposa Ministry Team

HOLLYWOOD LUTHERAN CHURCH
ARCHIVES / MUTUAL MINISTRY ANNUAL REPORT
JANUARY 2023

Mutual Ministry

During the past year, a matter of concern came before the committee. Because of the nature of the complaint, Pr. Ed was the lead, working with the synod during the investigative period. Thankfully, however, the committee, with the assistance of Pr. Ed, the concern did find resolution, hence closure.

At this time, I've submitted my resignation as chair of this committee. It has been my honor to serve these past several years. This responsibility now rests in the capable hands of members Marie Sorensen and Raoul Tapia. Blessings to you!

Archives

Despite my inability to be present at church these last months of the year, as I look back, a great deal was accomplished. Thankfully!

During the early months of the year, I sorted through all the books in the library, pulling those I felt no longer had purpose in our collection. Those books, of which there were many boxers, were donated to various non-profit organizations and community libraries. The remaining books have been shelved generally by subject/topic. Additionally, our dear Abilio brought fresh newness to the room by installing a new floor, painting the room and installing new blinds. A variety of old art works, as well as other framed items, were found and are currently in the library, waiting for handi-hands to hang them throughout the public places on the main floor of the church. While unnecessary furniture was removed from the library, it was suggested that a few more chairs be added to the room, allowing for comfortable seating during meetings.

Many boxes of old financial records were 'tossed'. Council minutes, through 2022, are now safely stored in the safe. Old sermon tapes from Pr. Durkee's tenure, were found and returned to the Durkee family, who were kind in visiting with us in late summer. There continues to be a great deal of work left, much of it undoubtedly old financial records and service bulletins no longer needed. Specific historical documents are safely in the safe though there are additional items needing to be placed also in the safe. Council recently approved the 'tossing' of the remaining Child Care records, which now needs to occur.

In the office I was able to reorganize and update the general church file system located in the file cabinets. In better shape now are the records of marriages, baptisms, and deaths. Also, members provided personal contact information, available to pastors, as well as updating the general member address and birthday lists.

It was recommended that the church directory and employee handbook be updated, the job descriptions having already been updated during the past year.

Realizing that the framed original document of signatures of the first HLC members was fading, a very skilled Kevin Elam was able to produce a visually better copy of that document. The reproduced framed item will now find itself, hopefully, hanging in the library. The original document is now safely in a dark place for preservation.

At this time, it is my need to resign as HLC archivist, for health reasons. Though it is my hope that at a later time, I can resume that responsibility. It has been my honor to serve in this capacity over these past few decades.

Thank you.

Respectfully submitted, Joan Riedell, 2022 Archivist/Mutual Ministry Chair

HOLLYWOOD LUTHERAN CHURCH
HOSPITALITY ANNUAL REPORT
DECEMBER 2022 - JANUARY 2023

The mainstay of our hospitality offerings has continued to consist of a simple coffee and fellowship hour after the services where we can greet the occasional visitor and catch up with old friends. My thanks to Cecelia Ortega and Raoul Tapia for their help in providing needed paper servingware and snacks and sweets. Appreciation goes out to Ted Goulet for consistently helping by preparing the hospitality table and to Tom Scott for bringing in special treats.

After services on Christmas morning, we enjoyed a special reception with the help of Karla Richards. During November we also enjoyed a special combined potluck gathering of the Mount Hollywood Congregation, Adore LA and Hollywood Lutheran Church. We look forward to opportunities to plan joint worship services in the coming year.

Phyllis Lundine 2022 Hospitality Chair

ADDED:

With the easing of Covid19 restrictions and the mask regulations, we have begun gathering for fellowship following services.

Phyllis Lundine has graciously been providing snacks and refreshment for fellowship. Raul Tapia has been making coffee for folks on the Sundays he is in Church.

Other congregation members have donated snacks and helped out with fellowship.

Our one big gathering this past year was following the joint worship service with Mt. Hollywood and ADORE congregations. And, once again Phyllis was good enough to organize Hollywood Lutheran's contribution to the fellowship meal that followed the service.

Many thanks go out to all who helped with the food, setting up and cleaning up for this event.

Nothing else has been going on with hospitality.

Respectfully submitted by Tom Scott, member of the Hospitality Committee.

HOLLYWOOD LUTHERAN CHURCH
WORSHIP AND MUSIC COMMITTEE ANNUAL REPORT
DECEMBER 2022

For many, the year 2022 began with pandemic trepidation. For me, Karla Richards, and my immediate family, it was our eagerly awaiting a negative Covid test. Thankfully, we recovered early on – well before Lent!

The return to in-sanctuary worship at HLC in 2022 was accompanied by an ELCA SoWest Synod decision requiring all worshipers in attendance to wear an appropriate face mask. This request was posted upon entering the Narthex. Our sanctuary was also large enough to allow for spatial seating. (Our average Sunday attendance was 18- 20 persons.)

We all agreed to offer a series of week-night Lenten Services, following the format of the Holden Village services. Janet Weber (piano) and David Conrad, our beloved Cantor and Pr. Ed provided the music and a homily, apropos for this intimate setting of praise, sharing & meditation. This was meaningful for all who attended.

Mid-year, W & M proposed a series of four monthly workshops, to be held in Hoick Hall, following the Sunday service. The topics: Religion, Worship, Spirituality & Church Business. The question for all to consider: “What is your image of HLC?” Everyone was invited to attend. Ted was our Moderator and we had about 12-15 in attendance at each workshop.

At each W & M meeting we select the hymns for the coming month.

But, the prime concern of most of our meetings in 2022 was to secure a new organist, as Janet Weber, our Organist *Emeritus*, was facing imminent knee surgery. We advertised widely and “put the word out” to anyone who might know of such an organist or pianist. After months of silence, only two people seemed to show an interest, but neither seemed right for our needs. Then, miraculously, prior to Advent, a very gifted musician, Ms. Ma-Li Lin, came in and introduced herself to our office administrator, asking if we needed an organist. [This is how it was related to me, so you’ll have to ask Bianca Rami for verification.]

Ma-Li Lin was hired before Christmas, with Janet’s hearty approval, as well as that of the Church Council and the W & M Committee. She has since gifted us every Sunday with marvelous music, on both the organ and piano.

Our Advent season was so beautiful, and we give thanks to the generosity of all who provided the Poinsettias. We are especially grateful for all who came to share in the goodwill of this season with us. We even had a dedicated Lutheran worshipper, a visitor from NYC, who sought us out, while he was here in L.A. for work.

Respectfully submitted by

Ted Goulet and Karla Richards 2022 W&M Committee

HOLLYWOOD LUTHERAN CHURCH
PASTORAL ANNUAL REPORT
JANUARY 2023

Beloveds,

We have completed another year of faithful service to our community and God. What a blessing that is in itself! We may still be in a pandemic due to covid-19, yet we have continued to find ways to show up for community, groups, new partnerships and Spirit continues to unfold things before us.

There are many things to look back at and see how God was unfolding new things for us in the midst of exploring and discerning. We have a God that in the darkness allows for our eyes to adjust so they can see things they hadn't before, a God that unconventionally answers our prayers and desires to serve Them, a God who each day is transforming our world, communities, and ourselves. What a mighty God!

We have seen improvements made to our campus, the garden continues to grow and flourish and more people are looking to get involved. We have seen people take positions that they have excelled in, when they at first doubted their own ability. We've had tremendous grace for one another in those new positions. Our partnership with the fellow congregations on our campus continues to strengthen community relationships, while building new ones. Trusting God in tough conversations to see and better understand one another. Leaning into Spirit patiently as we waited for a new organist. Thank you, Janet Weber, for your patience as you came out of retirement to allow us that time. It was in that patience that Ma-Li Lin came to us and has already contributed so much in closing out our fiscal year.

Much of the work I have contributed truly could not have been done without the huge help from our Parish Administrator, Bianca Rami. As most of you know I am neuro-divergent and her ability to keep me on track is a blessing that only God can appropriately compensate. It also just wasn't keeping me on track but also this entire campus between the day movement of community resources, nighttime, and weekend support groups, and all the worshipping communities. The added revenue that she brings in by looking for and negotiating private rentals, parking lot rentals, significantly contributes to both the vitality and longevity of this ministry, thank you!

I pray that in this new time of transition and new beginnings we continue to lean into that Spirit that hasn't misguided us yet. That the peace and comfort of Jesus Christ grant us the ability to meet people where they are and into the wilderness where things are manifesting. As challenges arise let us find the ability to be still and trust in the knowing that Christ is present.

Respectfully submitted with love and care,

Pastor Edgar Ramirez, 2022 Pastor/Council
Hollywood Lutheran Church

**HOLLYWOOD LUTHERAN CHURCH
101TH YEAR,**

We are a congregation of the Southwest California Synod Evangelical Lutheran Church in America.

Pastor Edgardo Ramirez

Email: hollyluth@sbcglobal.net Phone: (323)667-1212

Website: www.hollywoodlutheranchurch.net YouTube: HLCstudios

As a reminder, this community is inclusive and welcomes all of Gods people. Our intentional welcome to the LGBTQ+ community.

Special Dispensation

Pastor Edgardo Ramirez, as a candidate for ordained ministry in the ELCA, has been authorized by Bishop Brenda Bos of the Southwest California Synod, to preside over Holy Communion.



A letter to:

Hollywood Lutheran Church/Campus,

Thank you, to the council members, committee members, congregants, visitors, workers, volunteers, and renters. We thank you for all the work you've done, seen or unseen. A special thank you to the employees that are here every day to keep everything running smoothly.

We thank everyone who continuously prayed for the strength, hopefulness, healing, safety and wellbeing of members, families, friends, neighbors, and for our surrounding community.

We pray that you & your loved ones are filled with love, strength, and peace.

With much love & appreciation,
HLC 2022